

Committees of Synod Council

Effective Date: April 25, 2010

Approved by: Synod Council (SC 72-09-20) November 26, 2009

Review Date:

A. Program Committees

As it deems necessary, Synod Council may establish program committees to assist it in accomplishing the mission of the church.

Program committees shall be appointed by the Synod Council in such a manner that approximately one-half of the members are appointed biennially. Nominations shall be invited from the congregations and conferences. Normally, terms for newly appointed or renewed committee members shall begin immediately following the Synod Convention.

Each committee shall have at least one rostered minister, and no more than half its membership may be rostered ministers. Members shall be appointed by the Synod Council for terms of four years. No person shall be eligible to serve more than two consecutive terms. No person shall be a member of more than one program committee at the same time.

A member of Synod Council may be assigned to a standing committee to serve as a liaison between the committee and council. A Synod Council liaison representative shall have voice at committee meetings but not vote.

After each Synod Convention each committee shall elect a chairperson and a secretary.

Any committee member who is absent from two consecutive meetings without valid excuse shall be replaced by Synod Council.

The committees shall have power to appoint advisory members, as well as representatives to task forces and sub-committees.

Each committee shall make regular reports to the Synod Council. Council may invite committees to report to the Synod Convention.

The committees shall meet at least once a year and a majority of the membership shall constitute a quorum.

An official meeting of a committee may be conducted by e-mail, audio conference, video conference and other acceptable electronic means. Protocol for such meetings shall follow the Synod policy for electronic meetings.

The committees shall prepare budgets for presentation to the Synod Council.

Salaried staff for committees, if and when such positions are approved by the Synod Council or Convention, shall be elected by the Synod Council upon nomination of the Committee concerned. While serving in these positions, staff shall be ineligible for membership on committees responsible for their work. Such persons may be recalled or dismissed by the Synod Council upon the recommendation of the committee concerned.

The terms of reference for program committees shall be developed by Synod Council.

Periodically, Synod Council shall conduct a review of its program committee structure to determine whether it is effectively meeting the missional directions of the Synod.

B. Ad Hoc Committees

Synod Council may establish ad hoc committees to address issues that do not fall within the terms of reference of any of its standing committees.

Membership on ad hoc committees shall be determined by Synod Council. Normally, ad hoc committees will have both clergy and lay representation. Members of Synod Council may serve on ad hoc committees.

Synod Council shall provide ad hoc committees with terms of reference that include a measurable outcome.

An ad hoc committee shall be dissolved by Synod Council once the mandate given to that committee has been fulfilled.